**BUSINESS AWARDS – ENDORSEMENT LETTER TEMPLATE**

*(To be completed and signed by the Chief Executive Officer or Managing Director)*

*[Company Letterhead]  
Date: [Insert Date]*

*To the MTA WA Automotive Awards Judging Panel,*

*I am pleased to endorse [Business Name] for the [Award Category] in the 2025 MTA WA Automotive Awards.*

*As the [Chief Executive Officer/Managing Director] of [Business Name], I am proud of our team’s achievements, including [briefly mention key accomplishments, such as growth, innovation, or community involvement].*

*This award would be a fitting recognition of our commitment to excellence within the automotive industry. Please feel free to contact me at [insert contact information] for any further information.*

*Sincerely,  
[Full Name]  
[Position: Chief Executive Officer/Managing Director]  
[Business Name]  
[Contact Information]*

**AUTOMOTIVE WOMAN OF THE YEAR – REFERENCE TEMPLATE**

*(To be completed and signed by a supervisor, colleague, or mentor)*

[Company Letterhead (if applicable)]

Date: [Insert Date]

To the MTA WA Automotive Awards Judging Panel,

I am writing to recommend [Nominee’s Name] for the Automotive Woman of the Year award in the 2025 MTA WA Automotive Awards.

I have had the pleasure of working with [Nominee’s Name] for [mention the duration of your professional relationship] in the capacity of [mention your role/relationship, e.g., supervisor, colleague, mentor]. During this time, I have been consistently impressed by her dedication, leadership, and positive impact within the automotive industry.

[Nominee’s Name] has demonstrated outstanding [mention one or two key qualities, e.g., leadership, mentorship, industry involvement] through [brief example or anecdote]. She is not only a leader in her field but also an advocate for women in the automotive sector.

Her commitment to [mention any specific achievements or initiatives] has made a meaningful difference to her team and the broader community. I strongly believe that [Nominee’s Name] exemplifies the qualities of an Automotive Woman of the Year and is highly deserving of this recognition.

Please do not hesitate to contact me at [insert contact information] if you require any further information.

Sincerely,  
[Full Name]  
[Position/Title]  
[Company/Organisation]  
[Contact Information]